

F. No. 01/19/2021-CBC (E 3203609)
Government of India
Department of Personnel and Training
Capacity Building Commission

21st Floor, Jawahar Vyapar Bhawan,
Janpath, New Delhi-110001
Dated: 4th August 2026

OFFICE MEMORANDUM

**Subject: Re-Constitution of Internal Complaints Committee in
Capacity Building Commission (CBC)-reg.**

In terms of provisions contained in Section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 on the above-mentioned subject and with the approval of the Competent Authority, the Internal Complaints Committee (ICC) has been re-constituted as under:

- | | | |
|------------------------------------|---|------------------|
| 1. Ms. Ankita Singh, Director, CBC | : | Chairperson |
| 2. Shri Ngulkhosat, US, CBC | : | Member |
| 3. Ms. Kuljit Kaur | : | As NGO Member |
| 4. Ms. Anshu Rani, PS, CBC | : | Member Secretary |

2. The ICC shall deal with the cases/complaints as per guidelines issued by the Ministry of Personnel, Public Grievances and Pension (Department of Personnel & Training) O.M. No. 11013/2/2014-Estt. (A-III) dated 16th July, 2015 and O.M. No. 11013/7/2016-Estt. (A-III) dated 22nd December, 2016.

3. The terms of the Committee will be for 3 years from the date of constitution or till further orders, whichever is earlier.

4. The women employees of the Capacity Building Commission (CBC) may bring their problems, grievances and complaints, if any, to the notice of the Committee. The contact details are given at Annexure.



(Ngulkhosat)

Under Secretary to the Govt. of India

Tel: 23701134

To

1. Ms. Ankita Singh, Director, CBC
2. Ms. Kuljit Kaur, NGO Member
3. Ms. Anshu Rani, PS, CBC

Copy to:

1. All Personnel of CBC

Annexure

S. No.	Name of Officers	Designation	Contact Details
1.	Ms. Ankita Singh	Director, CBC Chairperson	ankita.167090.cbd@nic.in 9406717242
2.	Shri Ngulkhosat	Under Secretary, CBC Member	n.sata@nic.in 9582762962
3.	Ms. Kuljit Kaur	NGO Member	kuljitjolly@gmail.com 9971402522
4.	Ms. Anshu Rani	PS, CBC Member Secretary	anshu.rani87@nic.in 8130237233