

F. No. 01/19/2021-CBC
Government of India
Capacity building Commission

21st Floor, Jawahar Vyapar Bhawan,
New Delhi, 110001
Dated the 21st of September, 2023

Office Order

Subject: Constitution of Internal Complaints Committee for the Investigation and Resolution of Workplace Sexual Harassment Complaints, in Accordance with the Provisions of the Sexual Harassment of Women at Workplace (Prevention, Prohibition, and Redressal) Act, 2013- reg.


In terms of provision contained in Section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 on above mentioned subject and with the Approval of the Competent Authority, Internal Complaint Committee relating to Sexual Harassment of Working Women in the Office of Capacity Building Commission is constituted as under:

- | | | | |
|-------|--|---|----------------------------|
| (i) | Smt. Paramjeet Dhanda, PPS | - | Chairperson |
| (ii) | Smt. Harjinder Kaur Mann, PPS | - | Member Secretary/ Convenor |
| (iii) | Smt. Nayana Sahasrabuddhe,
V.P, Bhartiya Stree Shakti | - | NGO Member |
| (iv) | Shri Ashutosh, PPS | - | Member |

2. The ICC shall deal with the cases/complaints as per guidelines issued by the Ministry of Personnel, Public Grievances and Pension (Department of Personnel and Training) O.M. No. 11012/2/2014-Estt. (A-III) dated 16th July, 2015 and O.M. No. 11013/7/2016-Estt. (A-III) dated 22nd December, 2016.

3. The terms of the Committee will be for 3 years from date of constitution or till further orders, whichever is earlier.

4. The Women employees of the Capacity Building Commission may bring their problems, Grievances and complaints, if any, to the notice of the Committee through the Member Secretary. The contact details and email ids are given at **Annexure**.


(Ankur Verma) 21/09/2023
Under Secretary to the Government of India
011-23701130

Copy to:

- (i) All Officers/Staffs of CBC, through E-mail.
- (ii) Smt. Paramjeet Dhanda, PPS
- (iii) Smt. Harjinder Kaur Mann, PS
- (iv) Smt. Nayana Sahasrabuddhe, V.P, Bhartiya Stree Shakti
- (v) Shri Ashutosh, PPS

Annexure

S. No.	Name	Designation	Contact Detail & Email
1	Smt. Paramjeet Dhanda	PPS to Member (Admin.) -Chairperson	8826266415 paramjeet.dhanda@gmail.com
2	Smt. Harjinder Kaur	PPS to Member (HR) -Member	9911190176 hk.mann73@gov.in
3	Smt. Nayana Sahasrabuddhe	VP, Bhartiya Stree Shakti -NGO Member	9821319835 nayanas63@gmail.com
4	Shri Ashutosh	PPS to Chairman -Member	9999719176 ashutosh.myas@nic.in