Govt. of India

Capacity Building Commission

RFQ cum RFP from eligible Bidders to be empaneled for developing e-learning content for various Departments including CBC.

RFQ cum RFP No. 01-13/2022-CBC

Corrigendum 4: Revision in Clauses.

Date: 7th July 2022

Sr.No.	Reference	Existing Clause	Revised Clause
1.	Page 21 Last Paragraph of **RFQ cum RFP No. 01-13/2022-CBC**	It is anticipated that around 1000 hours of e-learning content would be developed under this RFQ cum RFP. Bidders are advised to work out rates and discounts for slab of 100 hrs of content development. The L-1 bidder may get guarantee of 200 hours of e-learning content subject to quality and delivery and performance of the vendor as assessed by CBC.	It is anticipated that around 1000 hours of e-learning content would be developed under this RFQ cum RFP for Level 1 to Level 3, as per the requirement of the MDOs. The L-1 bidder/s, who quotes the least price against- • Level 1 shall be given 50 Hrs of guaranteed work for each tier. • Level 2 shall be given 25 Hrs of guaranteed work for each tier. • Level 3 shall be given 25 Hrs of guaranteed work for each tier – -subject to quality, delivery and performance of the vendor as assessed by CBC.
2.	**Pre-Qualification Criteria (pt 6)** Page 11 of Corrigendum 2	Must have development at least 100 hrs. Per year of e-learning content development for in-service staff training in public and/or private sector, in at least 3 financial years from 2018-19.	Must have development at least 100 hrs. per year, of e-learning content development for in-service staff training in public and/or private sector, in at least 3 financial years starting from 2018-19.

		Have had experience of developing e-learning content in English, Hindi and **at least 2 other Indian languages in the last 3 years**	Have had experience of developing e-learning content in English and **at least 1 other Indian language in the last 3 years.**
3.	**Point 12, Corrigendum 2**	Page 33: Read as Stage 4: Final score calculation through LCS	Table of Contents 7.3.4: Stage 4: Final score calculation through LCS
4.	**Sr. No. 1** of Technical Evaluation [Corrigendum 2, Annexure – III]- **Experience-** Specific experience of the Contractor (as a firm) relevant to the Assignment	Firm shall submit details of similar e-learning content development in the domain areas mentioned in the *Table 1 of Section 4*. **Marking criteria:** • 2 marks for each project for areas covered in *Table 1 of Section 4*. • 1 Mark would be allotted for level of complexity of content and another 1 mark for level of interactivity and engagement. **Note:** 1. Maximum 10 projects 2. Each project must be greater than10 lakhs in fees payable to the agency at the time of award of contract. 3. Start date must be inside last 7 years from the issue date of this RFP 4. The bidder must provide details of the projects (as much as possible) for the evaluation committee to ascertain relevance.	Firm shall submit details of similar e-learning content development in the domain areas mentioned in the *Table 1 of Section 4*. **Marking criteria:** • 2 marks for each project for areas covered in *Table 1 of Section 4*. • 1 Mark would be allotted for level of complexity of content and another 1 mark for level of interactivity and engagement. **Note:** 1. Maximum 10 projects 2. Each project must be greater than10 lakhs in fees payable to the agency at the time of award of contract. 3. Start date must be inside last 7 years from the issue date of this RFP 4. The bidder must provide details of the projects (as much as possible) for the evaluation committee to ascertain relevance. DPIIT recognized Start-ups shall be exempted from this criterion. Marks scored by the DPIIT recognized start-ups will be factored/scaled for fair comparison out of 100 marks.

			The technique for factoring/scaling of technical marks is illustrated below: [Combined Marks in technical evaluation criteria (2), (3) and (4) / 80] x 100 = Technical Score (Out of 100 marks) *The criteria will be applicable to only those bidders who confirm to avail the relaxations offered to DPIIT recognized start-ups (*as per DoE OM No. F.1/7/2021-PPD-2 dated 2nd August 2021*) by confirming in a declaration on the official letter head signed and stamped by authorized representative of the DPIIT recognized start-ups along with the certificate of recognition issued by DPIIT.*
5.	**Sr. No. 3** of Technical Evaluation [Corrigendum 2, Annexure – III]- **Key Experts' qualifications and competence-** CVs of professionals to be deployed for the assignments to provide at least 6 (Six) CVs Quality of personnel (qualifications, technical experience, skills, and competencies). *Minimum deployment – 6 Team leader-1 Content designer-1 Graphic designer-2 Programmer- 2	Position K-1: Team Leader - 5 marks 1. **Mandatory criteria- 3 marks** Qualification- BS, MS, or higher degree in instructional design, education, or related field Experience- 10+ years of working and consulting with clients and delivering instructional design in a corporate environment, or governmental departments with varied industry verticals 2. **Desirable criteria- 2 marks** Qualification- Teaching or administrator's license is a plus Experience- Prior experience in public sector consulting at state/national level, implementation of capacity building programmes, budget planning and management etc.	Position K-1: Team Leader - 5 marks 1. **Mandatory criteria- 3 marks** Qualification- Bachelor's, Master's, or higher degree in any discipline. Experience- 10+ years of working and consulting with clients and delivering instructional design in a corporate environment, or governmental departments with varied industry verticals 2. **Desirable criteria- 2 marks** 1. Experience in teaching/ administration in an institute. 2. Prior experience in public sector consulting at state/national level, implementation of capacity building programmes, budget planning and management etc.

	0 (Zero) mark shall be awarded on less than the minimum deployment	Position K-2: Content Designer- 5 marks **1. Minimum Qualification- 3 marks** Qualification- BS, MS, or higher degree in journalism/ communication or related field. Experience- Should have minimum 5 years of experience in content designing having excellent communication and writing skills. **2. Desirable qualification- 2 marks** Experience in writing content for e learning programmes. Position K-3: Graphic Designer- 5 marks **1. Minimum Qualification- 3 marks** Candidate must possess a Graduate/Post-Graduate Diploma/Degree in Commercial Arts from a reputed University/ Institution and certification in graphic design, digital design or similar major/concentration. Experience- 3-6 years of experience in graphic designer role with working hands-on knowledge of e-learning standards, and SCORM AICC standards. **2. Desirable qualification- 2 marks** ● Expert in Adobe Creative Cloud (InDesign, Photoshop, Illustrator, Captivate)	Position K-2: Content Designer- 5 marks **1. Minimum Qualification- 3 marks** Qualification- Bachelor's, Master's or higher degree in journalism/ communication or any related field. Experience- Should have minimum 5 years of experience in content designing having excellent communication and writing skills. 2. **Desirable qualification- 2 marks** Experience in writing content for e learning programmes. Position K-3: Graphic Designer- 5 marks **1. Minimum Qualification- 2 marks** Candidate must possess a Diploma/ certification in graphic design, digital design from a multimedia institute. Experience- 3-6 years of experience in graphic designer role with hands-on knowledge of e-learning standards, and SCORM AICC standards. **2. Desirable qualification- 3 marks** ● A degree/ Diploma/ certificate from accredited/ licensed Design software firms.

		● Good understanding of instructional design and learning architecture and various application simulation tools	● Expert in Adobe Creative Cloud (InDesign, Photoshop, Illustrator, Captivate) ● Good understanding of instructional design and learning architecture and various application simulation tools.
		Position K-4: Programmer-5 marks **1. Minimum Qualification- 3 marks** University degree in graphic design, digital design or similar major/concentration. Experience- 5+ years of experience in Adobe Photoshop, Adobe After Effect, and Articulate Storyline 360. **2. Desirable qualification- 2 marks** ● Good understanding of Adobe Creative Cloud ● UX Design principles, Photoshop, Illustrator, Dreamweaver, Sound Forge. *Disclaimer- Without prejudice to any other terms and conditions, the bidding firm shall be awarded zero marks on non-fulfilment of mandatory qualification*	Position K-4: Programmer-5 marks **1. Minimum Qualification- 2 marks** Certification/ Diploma in graphic design, digital design or similar field. Experience- 5+ years of experience in Adobe Photoshop, Adobe After Effect, and Articulate Storyline 360. **2. Desirable qualification- 3 marks** ● Bachelor's/ Master's degree in graphic design, digital design or similar major/ concentration. ● UX Design principles, Photoshop, Illustrator, Dreamweaver, Sound Forge. *Disclaimer- Without prejudice to any other terms and conditions, the bidding firm shall be awarded zero marks on non-fulfilment of mandatory qualification.*