

File No.: 01-04/2024-CBC (E- 3186556)
Government of India
Capacity Building Commission
Jawahar Vyapar Bhawan, Janpath, New Delhi

Dated: 25th October, 2024

Rolling Advertisement for Re-opening of Empanelment

Sub: Request for empanelment (RFE) for development of e-learning content for various Ministries/Departments/Organizations under Government of India.

Reference: RFP No. 01-13/2022-CBC dated 27.05.2022.

This is with reference to the subject mentioned above and to state that Capacity Building Commission (CBC) had arrived on the following L1 rate card for development of e-learning contents for MDOs:

(a) for content development including Language Adaptation and Translation:

S. No.	Level	Per hour Price (including GST) in Rs.
1	1	Rs.1,37,257/-
2	2	Rs.1,84,395/-
3	3	Rs.2,46,395/-

(b) for content development in only 1 language:

S. No.	Level	Per hour Price (including GST) in Rs.
1	1	Rs.69,682/-
2	2	Rs.1,16,820/-
3	3	Rs.1,50,160/-

(c) for individual services:

S. No.	Services	Per hour Price (including GST) in Rs.
1	Language Adaptation/Hour	Rs.55,366/-
2	Translation/100 words	Rs.400/-
3	Instructor led Training per Man hour	Rs.1,003/-

2. On the above rate card, CBC had empanelled 6 agencies namely (i) White House Business Solutions Pvt. Ltd., (ii) FCS Software Solutions Ltd., (iii) Infonative Solutions Pvt. Ltd., (iv) Indian School of Business, (v) C&K Management Ltd. and (vi) Enthraltech Private Ltd.

3. On the above rate card, CBC had issued work orders for creation of total of approximately 290 hours of e-learning content to the empanelled agencies (as mentioned above). This includes creation of Domain courses as well as Induction Modules / Know Your Ministry (KYM) Modules for MDOs. To cope with the increasing requests from MDOs for allotment of agencies for development of e-learning content, there is a requirement for empanelling more agencies.

4. Accordingly, Capacity Building Commission hereby re-opens the empanelment of more agencies under this rolling advertisement on the above approved rate card.

5. Interested agencies are advised to study the RFQ cum RFP No.01-13/2022-CBC dated 27.05.2022 and corresponding corrigenda available on CPP portal and <https://cbc.gov.in/tender-archive>, before submission of their bids. The link of the tender document is given below:

https://cbc.gov.in/sites/default/files/tenders/RFP_for_developing_e_Learning_content.pdf

6. The Scope of Work, pre-qualification criterion, technical evaluation criteria shall remain the same as per RFQ cum RFP No.01-13/2022-CBC dated 27.05.2022 and corresponding corrigenda mentioned above and subsequent corrigenda.

7. Interested bidders:

- i. Are required to submit all the pre-qualification documents in accordance with **Section 8** of the RFQ cum RFP No. 01-13/2022-CBC dated 27.05.2022 and corresponding corrigenda.
- ii. Are required to submit their technical proposal (along with presentation in pdf form) in accordance with technical evaluation criterion in **Section 9** of the RFQ cum RFP No. 01-13/2022-CBC dated 27.05.2022 and corresponding corrigenda.
- iii. Are **NOT** required to submit their commercial bids and are required to submit only an **UNDERTAKING** that the above rate card is acceptable to them, and they are willing to work at the L1 rate card of CBC as per **ANNEXURE-A**.

8. Virtual pre-bid meeting will be held on 4th November, 2024 (Monday) at 3:00 PM through hybrid mode.

9. Last date of bid submission: 27th November 2024 at 6:00 PM.

10. Tender opening date: 28th November 2024.
11. Subsequent dates shall be notified in due course.
12. Bidding agencies to note the below points:
 - I. All the terms and conditions including Scope of Work, various formats such as Bid securing declaration, Bank Guarantee, Integrity Pact, etc. (from **Annexure-I to XIII** of the RFQ cum RFP No. 01-13/2022-CBC dated 27.05.2022 and corresponding corrigenda), General Conditions of Contract etc. may be extracted by the bidding agencies from RFQ cum RFP No. 01-13/2022-CBC dated 27.05.2022 and necessary & relevant documents be submitted accordingly.
 - II. The empanelment may be valid for a period of 24 months from date of signing, and which will further be extendable for 12 months. However, the empanelment would be initially treated as provisional, and it would be treated as confirmed only after the firm has satisfactorily executed one order of the relevant category.
 - III. The Performance Bank Guarantee at 3% of the Value of the Contract (Valid for 60 days beyond the date of completion of all contractual obligations of the supplier) is required to be submitted.
 - IV. Procuring Entity should be entitled to, and it shall be lawful for him to recover damages for the shortfall in performance and Liquidated damages as detailed in this clause from all payments due or any Performance Security or any retention money. This clause does not limit Procuring Entity from imposing more than one damages under the contract, and such damages shall be applied concurrently.
 - V. While providing the Services Contractor will be privy to information of a confidential nature relating to Capacity Building Commission and Contractor may learn confidential information Capacity Building Commission's business, systems of work and other confidential information. Contractor agrees that they will use such Confidential Information only in compliance with their obligations under the concerned contract, that Contractor will not disclose such information to any third party except to the extent required by law and that Contractor will, in relation to confidential information which comes into their possession during the performance of the subcontract, comply with the confidentiality obligations placed upon us by the contract as if Contractor were a party to the contract in Capacity Building Commissions place. These restrictions do not apply to information which has entered the public domain, or which has been disclosed to the Contractor by a third party who is not subject to any restriction on disclosure. All the bidders are requested to submit their bids in advance to avoid last minute technical glitches.

Email: cbc-dopt@gov.in
Telephone -011-23701134

**UNDERTAKING for willingness by agency to accept CBC's discovered
L1 rate Card**

<Original signed copy on company letter head>

To,
The Joint Secretary
Capacity Building Commission
22nd Floor, Jawahar Vyapar Bhawan Janpath,
New Delhi 110001

Dear Sir,

This is to certify that we provide our willingness to work on CBC's discovered rate card which is as below:

(a) for content development including Language Adaptation and Translation:

S. No.	Level	Per hour Price (including GST) in Rs.
1	1	Rs.1,37,257/-
2	2	Rs.1,84,395/-
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2	Translation/100 words	Rs.400/-
3	Instructor led Training per Man hour	Rs.1,003/-

2. For further details on Level of complexity RFQ cum RFP No. 01-13/2022-CBC dated 27.05.2022 and corresponding corrigenda, may be referred to.

Yours sincerely,

Signature
(Authorized Signatory of agency)

Name: Designation: Address:

Seal: Date: