

No. 01/19/2021-CBC (E 3203609)
Government of India
Department of Personnel and Training
Capacity Building Commission

21st Floor, Jawahar Vyapar Bhawan,
Janpath, New Delhi-110001
Dated: 14th November 2025

OFFICE MEMORANDUM

Subject: Constitution of Internal Complaints Committee in Capacity Building Commission (CBC)-reg.

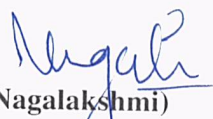
In terms of provisions contained in Section 4 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 on the above-mentioned subject and with the approval of the Competent Authority, the Internal Complaints Committee (ICC) has been constituted as under:

- | | | |
|------------------------------------|---|------------------|
| 1. Ms. Navneet Kaur, Director, CBC | : | Chairperson |
| 2. Shri Raj Kishore, US, CBC | : | Member |
| 3. Ms. Kuljit Kaur | : | As NGO Member |
| 4. Ms. Harjinder Kaur, PPS, CBC | : | Member Secretary |

2. The ICC shall deal with the cases/complaints as per guidelines issued by the Ministry of Personnel, Public Grievances and Pensions (Department of Personnel & Training) O.M. No. 11013/2/2014-Estt. (A-III) dated 16th July, 2015 and O.M. No. 11013/7/2016-Estt. (A-III) dated 22nd December, 2016.

3. The terms of the Committee will be for 3 years from the date of constitution or till further orders, whichever is earlier.

4. The women employees of the Capacity Building Commission (CBC) may bring their problems, grievances and complaints, if any, to the notice of the Committee. The contact details are given at Annexure.


(DS Nagalakshmi)
Deputy Secretary

To

1. Ms. Navneet Kaur, Director, CBC
2. Shri Raj Kishore, US, CBC
3. Ms. Kuljit Kaur, NGO Member
4. Ms. Harjinder Kaur, PPS, CBC

Copy to:

1. All Personnel of CBC

Annexure

S. No.	Name of Officers	Designation	Contact Details
1.	Ms. Navneet Kaur	Director, CBC Chairperson	kaur.navneet@nic.in 8130980346
2.	Shri Raj Kishore	Under Secretary, CBC Member	raj.kishore@nic.in 7011876405
3.	Ms. Kuljit Kaur	NGO Member	kuljitjolly@gmail.com 9971402522
4.	Ms. Harjinder Kaur	PPS, CBC Member Secretary	hk.mann73@gov.in 9910097537

