

Responses to pre-bid queries against RFE for EMPANELING SUITABLE AGENCIES FOR CONDUCTING ACTIVITY BASED LEARNING PROGRAMS FOR CBC.					
RFE No. 17- 18/2023-CBC dated 21st September 2023					
Sr.	RFE Document Reference(s)		Query by bidder	Reason for query	CBC Response
	Page No.	Section No. & Name			
1	Page 8	5.6 Experience in Activity based Training under Pre qualification criteria.	For supporting documents apart from work order it is also mentioned to submit completion certificate. We request to modify this clause provide in absence of completion certificate a self declaration for completion by agency can be uploaded(if required agency can provide invoices)	For almost all projects we do not have completion certificate. We submit invoices against the program conducted and payment is done. We can share the Bank Statements supporting that payments have been received for activities and projects concluded.	Please refer Corrigendum
2	Page 8	5.4 and 5.5 Net worth and Turnover	CA certificate can we use our own standard format for both	CA certificate format was not provided	Own format may be used. Certificate should contain UDIN number.
3	9	6.4. Technical evaluation	File size to upload Technical bid	Not mentioned in CePP	Please refer CPP portal guidelines
4	8	4. Net Worth	Can this clause be removed	Organisation could invest profit in R&D, a long run asset	No change in this clause
5	8	5. Annual Turnover	No need to submit supports for audited statements & ITR	Only Certificate requested	Yes, only certificate carrying UDIN number and fulfilling the clause is required.
6	6 & 10	3.1 Objectives read with 5 (6)	CBC intends to empanel agencies with experience in Activity based Learning programs for Public as well as Private Organizations. The pre-qualification criteria states that the agency must have experience in Central / State Govts / PSU's in at least last 3 years. If the total experience of the applying agency is in both public and private sector...will that be counted for Technical evaluation under clause 6.4(1&2) for the number of projects handled as well as the no of participants?	Will both Public and private sector experience of conducting Activity based learnings be eligible for the pre qualification criteria?	Please refer Corrigendum
7	9 & 10	6.4 (2)	Under the Capacity Building / Skill Building Activity based training projects with audience...there is a table with different evaluation criteria against no of participants trained...our query is that if there are no of projects ongoing within the same company / Organization and the number is greater than 750 in each of the those projects...will those be counted as separate projects as they are covered under different Purchase Orders and at different points of time	Different projects executed on ongoing engagement with the same Organization at different points of time	The count mentioned in 6.4 (2) is for one single event or in one batch. Separate smaller counts shall not be summed up and considered for reaching the count of 750.
8	9 & 10	6.4 (2)	The Evaluation criteria states 'Maximum number of audiences' which the training is imparted upon one event. Our query is if a training is ongoing and everyday across the country in different regions...will the overall training done be counted as one training or one event?	Please expand on the words ' One event'?	
9	7 & 8	5 (3)	For the Experience qualification the document states that the agency must be in business of imparting trainings in the field of topics such as Leadership, personality development, stress handling, motivation etc for 3 years starting from 2018. our query is do we include Purchase / Work orders from 2018 onwards?	From which year shall we include the documents?	Understanding is correct. Refer Corrigendum
10	7 & 8	5(4)	The bidding firm must have a positive Net Worth in at least three Financial years starting from 2020-21. Our query is that 2020-21 was an exceptional year with Covid. Positive net worth in that year was impacted.	Is it necessary to have all three years as Net worth positive or the last 2 years	Please refer Corrigendum

11	9 & 10	6.4 (3)	Under Profiles of key staff of the Organization...the document requires to list any qualification / certification related to imparting training...our query is that if this certification is in favour of the training agency and the agency has deployed various faculty / trainers for the execution of that particular project / intervention...then is that certificate enough? If there is certificate of satisfactory completion issued by the Organization, is that a valid proof for meeting this criteria?	What kind of certificate for training imparted is required?	For individuals, only the certificate(s) obtained by the concerned individuals will count. Any certificate which has relevance to training, effective communication, team building etc, may be submitted.
12	5	2 & Important Dates	On page no. 5 under important dates, it shows that the bid meeting is on 27th September 2023 at 3 PM but when we click on the given link for the bid meeting it shows Friday, September 29, 2023	Unclear about the pre-bid meeting since it shows a change in dates on the given documents and the link that is being shared (Screenshot attached)	This has already been held at the designated date & time as stated in the tender document.
13	Page No. 7	<u>SECTION NO 02, Legal</u> Entity/ Registration of Company 1.The bidder must be incorporated and registered in India under the Indian Companies Act 1956/ LLP Act 2008 & subsequent amendments thereto and should have been operating for the last 9 years	Kindly Allow Companies registered under Society act Act may kindly be considered for the Tender	Kindly consider Society Act, Because we are interested in Bid.We have many work in Similar Field Bihar & Other States.	No change in this clause
14	7	Section No. 7 , Pre- Qualification Criteria	To ascertain whether Lovely International Trust is eligible to participate in this bid, we seek clarification regarding the requirement stated in the bid document. The document specifies that bidders must be incorporated and registered under the Indian Companies Act. Given our status as a registered (Society, Club, Trust, Association of Persons (AOP). We kindly request guidance or clarification on whether we are permitted to participate in this bidding process, or if any exceptions apply. We are committed to ensuring full compliance with all bid requirements and regulations.	We are keenly interested in participating in this bidding process due to our extensive track record of conducting training programs within our organization for the past 10-12 years. Our substantial experience in this field positions us well to contribute effectively to the objectives outlined in the bid opportunity. We look forward to the opportunity to further discuss our qualifications and capabilities in support of this endeavor.	Only the bidders meeting the pre-qualification criteria as stated in Section 5, page 7/8 of the tender document are eligible under this tender.
15	7	5 Pre-qualification Criteria; Single Bidder	A Bidder is required to Bid on its own and no Joint Ventures or Consortiums are permitted.	We request to allow the consortium (Lead+1 member).	No change in this clause.
16	8	5 Pre-qualification Criteria; Experience	Must be in the business of imparting Trainings in the field of topics such as leadership, personality development, stress handling, motivation etc. since at least 3 years starting from 2018.	As Mission Karmayogi focuses on 3 competencies – Domain, Functional & Behavioural. We request to amend the clause as: Must be in the business of imparting Trainings in the field of topics such as leadership/ personality development/ stress handling/ motivation/ Capacity Building/ Skill Building/ Domain workshops etc. since at least 3 years since 2010	No change in this clause.

17	8	5 Pre-qualification Criteria; Annual Turnover	The bidding firm must have a financial turnover of INR 50,00,000 per annum from Activity based Training Programs, in last 3 financial years starting 2020-21.	We request to amend the clause as: The bidding firm must have an average financial turnover of INR 50,00,000 in last 3 financial years starting 2020-21.	Refer corrigendum
18	8	5 Pre-qualification Criteria; Experience in Activity based Training	Must have experience Activity based training with Central/ State Government departments/ PSUs, in at least last 3 financial years.	Considering the Domain competency as key for this project, our submission to ask for capacity building/Skill development projects as they imparts training towards domain. We request to amend the clause as: Must have experience Activity based training/ Capacity Building/ Skill Building with Central/ State Government departments/ PSUs, in at least last 3 financial years.	No change in this clause.
19	8	5 Pre-qualification Criteria;Experience in Activity based Training	Supporting Documents: Copy of Contract/ Work Order and Completion Certificates by Client	Learning Development is the new area in the government sector and has been instrumental for 2-3 years only. Considering the duration of the projects. We request to amend the clause as: Copy of Contract/ Work Order and Completion/ Satisfactory Certificates by Client	Refer corrigendum
20	8	5 Pre-qualification Criteria; Not Blacklisted	The bidder should not be banned/ disqualified/ debarred/blacklisted by any Central/ State Government Ministry/ Department or PSU as on the date of bid submission.	We would like to confirm that Bidder mentioned in the RFP means associate / group firm/ Affiliates in India for last 8 years.	A Bidder represents a single bidder, not a group of companies etc. as JV or consortium are not allowed.
21	10	Technical Evaluation Criteria; Experience in Activity based learning in past 2 years	No. of Projects: - 5-7 Projects – 5 marks - 8-12 Projects – 8 marks - 13 or more Projects- 10 marks	Learning Development is the new area in the government sector and has been instrumental for 2-3 years only. Considering the duration of past 2 years projects. We request to amend the clause as: Experience in Activity based learning/ Skill development/Capacity Building in past 2 years. No. of Projects: - 2 Projects – 5 marks - 3-5 Projects – 8 marks - 5 or more Projects- 10	No change in this clause.
22	10	Technical Evaluation Criteria; Maximum number of audiences on which the training is imparted upon at one event	Capacity Building/ Skill Building/ Activity based Training Projects with audience: Between - 70 to 100 participants – 5 marks - 101 to 250 participants– 8 marks - 251 to 750 participants – 12 marks - Above 750 participants - 15 marks	We request to amend the clause as: Capacity Building/ Skill Building/ Activity based Training Projects with audience: Between - 70 to 100 participants – 5 marks - 101 to 250 participants– 8 marks - 251 to 500 participants – 12 marks - Above 501 participants - 15 marks	No change in this clause.

23	10	Technical Evaluation Criteria; Profiles of key staff of the organization	3 Personnel with expertise as stated below- Experience in imparting activity based training: 4-5 years- 3 marks 5-8 years- 4 marks More than 8 years- 5 marks Education: Graduate- 2 marks, or Postgraduate- 3 marks, or Any Qualification/ Certification related to Imparting training- 5 marks	As per our understanding, someone who fulfils the overall experience criteria of more than 8 years will secure 5 marks, 3 marks for post graduate degree and additional 2 marks for certifications.	Understanding is correct
24	10	Technical Evaluation Criteria; Presentation made to the Selection Committee	1- Understanding of the project- 10 marks 2- Approach, methodology and work plan- 15 marks 3- Any 3 case studies/ trainings in last 3 years (including sample training video links) - 20 marks	Videos are not applicable in every projects, while photos/newsletter/publications are another medium of the transcript. Our submission is to allow photographs/publications along with videos. We request to amend the clause as: 1- Understanding of the project- 10 marks 2- Approach, methodology and work plan- 15 marks 3- Any 2 case studies/ trainings in last 3 years (including sample training video links/photos/client	No change in this clause.
25	10	Presentation made to the Selection Committee	Presentation by the bidder and 3 case studies.	Please clarify if this will be part of RFE or a later date will be provided for the presentation.	Ppt/ PDF file of presentation needs to be submitted along with technical proposal. However, presentation will be at a later date.
26	8	Experience	As per Page no. 8 it states that Must be in the business of imparting Trainings in the field of topics such as leadership, personality development, stress handling, motivation etc. since at least 3 years starting from 2018.	Self-certified declaration from Authorized Signatory and at least 1 work order from 2017-18. We presume that Last three years' experience will be considered starting from 2017-18, kindly confirm	Refer Corrigendum
27	10	Technical Evaluation Criteria	Experience in Activity based learning in past 2 years.	We presume that Last three years' experience will be considered starting from 2017-18, kindly confirm	No. Cases to be considered starting from September 2021 i.e. 2 years prior to release of this RFE.
28	8	Annual Turnover	The bidding firm must have a financial turnover of INR 50,00,000 per annum from Activity based Training Programs, in last 3 financial years starting 2020-21.	We presume that Financial Turnover of INR 50,00,000 per annum from Activity based Training Programs, in last 3 financial years starting from 2017-18, kindly confirm	Refer Corrigendum
29	10	6.4 Technical Evaluation point no. 2 Maximum number of audiences on which the training is imparted upon at one event	We presume that if we have received a WO wherein 30 batches and in each batch there are 25 participants, so we have trained approx 750 participants in a single work order and the same will be considered for this qualification requirement. Kindly confirm		No. Minimum 751 participants are required to be attended to in single batch only for scoring maximum marks.
30	8	Experience	We presume that Supporting documents like work order/Completion Certificate/ Mail Confirmation/Invoices & payment received on successful completion of training are to be considered as proof of experience		Only work order & completion certificate. Refer corrigendum

31	6 & 8	3.1 Objectives & 5 Pre-qualification Criteria	Under this clause it is mentioned CBC intends to empanel agencies/ vendors with latest technological capabilities and hands on experience of activity based learning programs for public as well as private organizations but in Pre-qualification Criteria Must be in the business of imparting Trainings in the field of topics such as leadership, personality development, stress handling, motivation etc. since at least 3 years starting from 2018.	The reason for the query is are Private entity experience is counted for the same.	Please refer Corrigendum (specifically point 2).
32	10	Technical Evaluation Criteria Point Number 2	Under this point, it is mentioned Maximum number of audiences on which the training is imparted upon at one event with maximum marks Above 750 participants - 15 marks	The reason for the query is does the training has to happen 750 candidates at a single time or we can show in batch size of 30 or 50	Minimum 751 participants are required to be attended to in single batch only for scoring maximum marks.
33	10	Technical Evaluation Criteria Point Number 4	In point number 3 it is mentioned Any 3 case studies/ trainings in last 3 years (including sample training video links) - 20 marks	Can we share Photographs instead of Video links since many times videos are not available?	Please refer Corrigendum.
34	6	3.1 Objectives	CBC intends to empanel agencies/vendors with latest technological capabilities and hands on experience. What all is covered under technological capabilities required for activity based training	Clarity on technological capabilities required for activity based training	It is up to the agency if they are using any modern day tools which could be a software, hardware, a pattern exercise etc.
35	7	5. Pre-Qualification Criteria Legal Entity/ Registration of Company (Sr.No 2)	The bidder must be incorporated and registered in India under the Indian Companies Act 1956/ LLP Act 2008 & subsequent amendments thereto and should have been operating for the last 8 years Universities do not fall under companies act and are incorporated by state legislature	Societies/ Universities incorporated by govt. act to be added to the list of bidders who can participate/ apply	No change in this clause
36	8	5. Pre-Qualification Criteria Legal Entity/ Registration of Company (Sr.No 6) Activity based Training	Must have experience Activity based training with Central/State Government Departments/PSUs in atleast last 3 financial years Does work order/Copy of Contract from organizations other than central/state govt departments/PSUs shall also be considered	Since the scope of work considers such interventions for private sector organizations as well	Under section 5 it is counted in point 3, whereas under section 6.4, only Govt./ PSU experience shall be considered.
37	10	Technical Evaluation Criteria	Approach, methodology and work plan - 15 marks (Does Approach,methodology to be submitted in technical bid)	Approach methodology is part of presentation as per RFE document	PDF of the presentation to be submitted along with the technical proposal and presentation to be given at a designated date & time
38	7	5 Pre-qualification Criteria 2. The bidder must be incorporated and registered in India under the Indian Companies Act 1956/ LLP Act 2008 & subsequent amendments thereto and should have been operating for the last 8 years.	We understand that Societies registered under Society Registration Act 1860 are allowed to bid for this tender.	For inclusive and fair competition Opportunity.	No change in this clause