## Clarifications to Bidders' Queries of Pre-Bid Meeting dated 12.01.2026

Assignment: Hiring of Agency for IT Projects- Milestone basis

**BID NO: GEM/2025/B/7030690**                                      Date: 20-01-2026

| Agency seeking clarification | Clarifications sought | Clarifications/Response |
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| ASND Technology Pvt. Ltd. | This is with reference to the pre-bid meeting held on 12-01-2026 in connection with Bid No. GEM/2025/B/7030690<br><br>We would like to formally summarize our understanding and seek confirmation on the following points discussed during the meeting:<br>1. Document Lifecycle Workflow The document management system will support a complete lifecycle workflow, covering drafting, review, approval, publishing, and archival. Each document will be routed for approval to the respective Pillar Head before finalization.<br><br>2. Microsoft Copilot Integration for External Resource Repository Microsoft Copilot integration will include access to an external resource repository. | 1. The understanding is correct. The previous versions of the document will be archived.<br><br><br><br>2. There would be two repositories;<br>  a. CBC Approved Documents, which would be final knowledge base of CBC. |

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| | These resources may consist of documents issued by other government bodies or authorities, which are already approved by their respective competent bodies. Such documents will b referenced or accessed as external documents within the system. | b. External Resource - In this repository people would keep documents sourced from other ministries /organisations.<br><br>The AI integration should be as such that when given a prompt only for Repository 1, it should provide intelligent answers and when asked from Repository 2, it should provide intelligent answers from whatever document is stored in that repository. Also, if both, internal and external repository selected, AI should intelligently answer the query. |
| | 3. Deployment and Implementation The solution will be deployed on the CBC premises. The respective CBC team will be responsible for coordination and implementation activities, in collaboration with the selected bidder. | 3. The selected agency would be responsible for delivering project based on scope of work. CBC will share necessary inputs on request with respect to scope of work. |
| | 4. HR Management System (e-HRMS) Integration The HR Management System will be used exclusively by non-government officials. As confirmed, there will be no integration required with the government e-HRMS portal. | 4. The understanding is correct. |

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| | 5. Attendance and Leave Management Attendance and leave records will be managed through PDF uploads. Authorized CBC members will upload attendance and leave documents on a monthly or weekly basis, as discussed. Any amendments or exceptions, if required, may need further clarification. | 5. The understanding is correct. |
| | 6. Microsoft SharePoint Business License We request clarification on whether the Microsoft SharePoint business license required for development and deployment will be provided by CBC, or if it is expected to be procured by the bidder and subsequently transitioned during the deployment phase. | 6. It was also clarified in the pre bid meeting that we have 24 units of Microsoft Office 365 Business Standard (with each license for five users), which includes bundle of sharepoint which would be utilised. |