

Capacity Building Commission (CBC)

(attached office under Department of Personnel and Training-DoPT, Government of India)

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Clarifications to Queries of Pre-Proposal Conference

Assignment: RFP for Selection of an Academic Institution/ University for Implementation of Faculty Development Program (FDP) for Capacity Building Commission (CBC)

Date: 25-02-2025

RFP No.: IN-CBC-468346-CS-QCBS

| Sr. No | Section / Clause no. of RFP | Page no. | Reference from RFP/ Subject | Clarification Sought | Clarification/ Response by Capacity Building Commission (CBC) |
|--------|---------------------------------|----------|---|---|--|
| 1 | 21.1 Part B:Evaluation criteria | 39 | i. Copy of the work order/partnership agreement/memorandum of understanding which outlines the scope of work for similar projects submitted. ii. Proof of no. of certifications of similar programme (Client Certification or Self certification with supporting document) iii. Proof of conducting Custom Executive Programme with details | In what order the supporting documents have to be submitted. Should they be included with the technical proposal at the beginning, just before TECH-1 or as part of TECH-2B Please clarify if all Agreement has to be submitted, some of them are 50-60 pages document. Can self-declaration be accepted. | Refer technical evaluation criteria of the RFP and submit the specified supporting documents substantiating/ justifying the evaluation criteria of RFP. The technical proposal has to be submitted as one pdf as per the technical proposal format. Keep documents as per the sequence of checklist of documents at page number 45 of the RFP. Submit entire contract/ MoU as supporting document including atleast scope of work and signing of parties pages or other section whichever is necessary to justify the evaluation criteria |
| 2 | TECH 2B | 48 | 2. List only previous similar assignments successfully completed in the last [.....] years | How many years should be considered for listing similar assignments. | Refer number of years point wise as per the evaluation criteria on page 36-37 of RFP |

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|--------|-----------------------------|----------|--|---|--|
| 3 | TECH-4 | 51 | c. Organization and Staffing: Please describe the structure and composition of your team, including the list of the Key Experts, Non-Key Experts and relevant technical and administrative support staff | There is a mention of non-key expert . Please clarify what kind of resources does this refers to? | List of key experts is mentioned under ToR and Evaluation Criteria for which CVs to be submitted for evaluation. The non-key experts may include other experts/ staff required for implementation of project which Consultants must consider in their financial proposal as per their understanding of the ToR. |
| 4 | TECH-4 | 52 | Simplified Technical Proposal | Please clarify as this tender requires the submission of a Full Technical Proposal (FTP), so STP TECH-4 is not required | Only FTP formats given in RFP under Section 3: Technical Proposal-Standard Forms are to be submitted. |